



Republic of the Philippines
Department of Education
Region V - Bicol
SCHOOLS DIVISION OFFICE OF CAMARINES NORTE

ANNUAL PROCUREMENT PLAN FOR FY 2027

INDICATIVE ☒ FINAL ☐ UPDATED [Version No. 1] ☐

Code (PAP)	Procurement Program / Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (PHP)	Remarks (brief description of Program / Activity / Project)
				Advertisement / Posting of IB/REI	Submission / Opening of Bids	Notice of Award	Contract Signing				
5021306001	REPAIR AND MAINTENANCE OF MOTOR VEHICLES	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	150,000.00	MECHANICAL SERVICING, ENGINE OVERHAULS, TIRE/BATTERY REPLACEMENTS, AND PREVENTATIVE CARE	
5021305003	REPAIR AND MAINTENANCE OF ICT EQUIPMENT	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	150,000.00	TECHNICAL SERVICING, HARDWARE REPAIR, COMPONENT REPLACEMENT, AND ROUTINE MAINTENANCE FOR COMPUTERS, PRINTERS, SERVERS, AND NETWORK DEVICES	
5021305002	PROCUREMENT OF OFFICE EQUIPMENT	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	100,000.00	ADMINISTRATIVE MACHINERY, AIR CONDITIONING UNITS, BIOMETRIC DEVICES, AND DOCUMENT PROCESSING TOOLS	
5021304099	REPAIR OF MAINTENANCE OF OTHER OFFICE STRUCTURE	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	750,000.00	RESTORATION AND UPKEEP OF SDO PERIMETER FENCES, GUARDHOUSES, PARKING SHEDS, COVERED WALKWAYS, AND DRAINAGE SYSTEMS	
5021304001	REPAIR AND MAINTENANCE OF OFFICE BUILDING	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	750,000.00	REPAIR AND MAINTENANCE COVERS MINOR STRUCTURAL, ELECTRICAL, PLUMBING, AND ARCHITECTURAL RESTORATION WORKS	
5021203000	PROCUREMENT OF SECURITY SERVICES	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	900,000.00	PROVIDES CONTINUOUS PROTECTION AND SAFETY IN ACCORDANCE WITH GOVERNMENT LABOR AND SECURITY REGULATIONS	
5021305002	PROCUREMENT OF OFFICE EQUIPMENT	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	400,000.00	ENHANCE DOCUMENT PROCESSING EFFICIENCY	
5020322001	PROCUREMENT OF OFFICE FURNITURE AND FIXTURES	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	150,000.00	AIMS TO BUILD AN EFFICIENT, SECURE, AND WELL-STRUCTURED WORKPLACE	
5020308000	PROCUREMENT OF MEDICAL AND DENTAL SUPPLIES	SCHOOL GOVERNANCE AND OPERATIONS DIVISION	Small Value Procurement	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	50,000.00	ESSENTIAL MEDICINES, CLINIC CONSUMABLES, AND FIRST AID KITS	
5020309000	PROCUREMENT OF FUEL OIL AND LUBRICANTS	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Direct Retail Purchase of POL and Airline Tickets	12-Jan-27	15-Jan-27	18-Jan-27	19-Jan-27	Regular Agency Fund (010000000)	560,000.00	FUEL, MOTOR OIL, AND LUBRICANT EXPENSES FOR SDO SERVICE VEHICLES	
5020201002	PROCUREMENT OF MEALS VENUE AND ACCOMMODATION FOR SDO LED IN SERVICE TRAINING FOR TEACHERS AND SCHOOL LEADERS	HUMAN RESOURCE DEVELOPMENT SECTION	Competitive Bidding (Public Bidding)	2-Feb-27	5-Feb-27	8-Feb-27	9-Feb-27	Regular Agency Fund (010000000)	12,000,000.00	THE ACTIVITY WILL BE DONE EVERY TRIMESTER OF THE YEAR (APRIL 2027, SEPTEMBER 2027 AND DECEMBER 2027)	

5020201002	PROCUREMENT OF MEALS FOR THE DIVISION QUARTERLY PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT CY 2027	SCHOOL GOVERNANCE AND OPERATIONS DIVISION	Small Value Procurement	2-Feb-27	5-Feb-27	8-Feb-27	9-Feb-27	Regular Agency Fund (010000000)	120,900.00	EVALUATE PHYSICAL ACCOMPLISHMENTS AGAINST FUND UTILIZATION AND ADJUST QUARTERLY UNIT TARGETS
5020201002	PROCUREMENT OF MEALS FOR THE SGOD QUARTERLY PROGRAM IMPLEMENTATION REVIEW FOR CY 2027	SCHOOL GOVERNANCE AND OPERATIONS DIVISION	Small Value Procurement	2-Feb-27	5-Feb-27	8-Feb-27	9-Feb-27	Regular Agency Fund (010000000)	90,000.00	ASSESSMENT OF PHYSICAL AND FINANCIAL ACCOMPLISHMENTS AGAINST TARGETS
5020201002	PROCUREMENT OF MEALS FOR THE HRMPSB ASSESSMENT OF VARIOUS VACANT POSITIONS FOR HIRING AND PROMOTION FOR CY 2027	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	6-Jan-27	11-Jan-27	12-Jan-27	13-Jan-27	Regular Agency Fund (010000000)	450,000.00	MERIT-BASED EVALUATION PROCESS TO SCREEN, INTERVIEW, AND RANK APPLICANTS FOR VARIOUS VACANT POSITIONS
5020201002	PROCUREMENT OF MEALS VENUE AND TRAINING MATERIALS FOR THE TRAINING WORKSHOP OF SCHOOL BEIS COORDINATORS AND SCHOOL HEADS ON DATA MANAGEMENT	PLANNING AND RESEARCH SECTION	Small Value Procurement	2-Feb-27	5-Feb-27	8-Feb-27	9-Feb-27	Regular Agency Fund (010000000)	450,000.00	WORKSHOP TO ENSURE ACCURATE, TIMELY, AND COMPLIANT DATA MANAGEMENT IN OFFICIAL DEFED REPORTING SYSTEMS
5020201002	PROCUREMENT OF MEALS FOR COA ENTRANCE AND EXIT CONFERENCES FOR CY 2026 FOR SDO PROPER AND SECONDARY SCHOOLS IMPLEMENTING UNIT	ACCOUNTING SECTION	Small Value Procurement	2-Mar-27	5-Mar-27	8-Mar-27	9-Mar-27	Regular Agency Fund (010000000)	46,500.00	REVIEW PRELIMINARY AUDIT FINDINGS, OBSERVATIONS, AND CORRECTIVE ACTIONS
5020201002	PROCUREMENT OF MEALS AND VENUE FOR SEMINAR AND WORKSHOP ON THE PREPARATION OF FINANCIAL REPORTS FOR MID YEAR 2027 OF IMPLEMENTING UNITS BOOKKEEPERS	ACCOUNTING SECTION	Small Value Procurement	2-Jun-27	7-Jun-27	8-Jun-27	9-Jun-27	Regular Agency Fund (010000000)	102,600.00	PREPARE, RECONCILE, AND CONSOLIDATE MID-YEAR FINANCIAL REPORTS FOR FY 2027
5020201002	PROCUREMENT OF MEALS VENUE ACCOMMODATION TRANSPORTATION AND WORKSHOP SUPPLIES FOR DIVISION STRATEGIC PLANNING FY 2028	PLANNING AND RESEARCH SECTION	Small Value Procurement	2-Jun-27	7-Jun-27	8-Jun-27	9-Jun-27	Regular Agency Fund (010000000)	770,000.00	CONDUCTED IN TWO (2) SEPARATE SESSIONS: PHASE 1: PLANNING SESSION; PHASE 2: FINALIZATION
5020201002	PROCUREMENT OF MEALS AND VENUE FOR THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT PLANNING AND COMMITMENT FOR CY 2027	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	6-Jan-27	9-Jan-27	12-Jan-27	13-Jan-27	Regular Agency Fund (010000000)	90,000.00	OFFICIAL PLANNING AND TARGET SETTING SESSION FOR CY 2027
5020201002	PROCUREMENT OF MEALS AND VENUE FOR YEAR END PERFORMANCE REVIEW FOR CY 2027 OF OSDS PERSONNEL	OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	Small Value Procurement	2-Dec-27	6-Dec-27	7-Dec-27	8-Dec-27	Regular Agency Fund (010000000)	90,000.00	OSDS PERSONNEL EVALUATE TOTAL ANNUAL ACCOMPLISHMENTS AGAINST APPROVED OPCRf AND IPCRF TARGETS

Prepared by:


ARNEL M. REYES

Administrative Officer IV- Procurement Unit

Reviewed/ Recommending Approval:


NIÑO B. RARO

BAC Chairperson- Goods and Services

Approved by:


REZ C. SALAZAR

BAC Chairperson- Infrastructure Projects


CRESTITO M. MORCILLA, CESO V

Head of the Procuring Entity